



Workshop on UNIVERSITY-INDUSTRY LINKAGE

University of Ilorin, Ilorin, Nigeria
10th to 12th May, 2016

INFORMATION BULLETIN

=====

A. VENUE

The workshop, organised by the Association of African Universities (AAU) in collaboration with University of Ilorin, Ilorin, will be held at Kwara Hotel, Ilorin, Nigeria.

Please find below details of the hotel:

Contact : Kwara Hotel
Tel: +2348147118621
Email: sales@kwarahotelng.net

B. WORKING LANGUAGE

The workshop will be held in English.

C. CONFERENCE ORGANISING COMMITTEE

The AAU and University of Ilorin have set up a two-member Organising Committee whose membership comprise of the following:

Name	Institution	E-mail address
Mr. Ransford Bekoe	Association of African Universities	rexybek@gmail.com
Prof. A. Temidayo Oladiji	University of Ilorin, Ilorin	toladiji@gmail.com

D. REGISTRATION

Online registration forms are available at www.research.net/r/PKDMCT8

Registration fee is US\$700 and covers the workshop documents, lunch and tea/coffee breaks as well as a copy of conference proceedings.

Please note that the deadline for *Early Bird Registration* is **13th April, 2016** as registration fees will be increased by US\$100 after this date.

E. WORKSHOP PAPERS

Documents prior to the workshop will be shared online to only registered participants. It is therefore important that all participants endeavour to carry along their laptops for their own

use as there will be no hard copies available.

F. COST OF TRAVEL, ACCOMMODATION AND MEALS

Participants are responsible for their travel to and from Ilorin, Nigeria, accommodation, extra meals, and any other hotel expenses (laundry, phone calls, secretarial services, etc.) incurred during their stay in Ilorin. The AAU will not assume responsibility for any unpaid bills. Group lunches, tea/coffee breaks on the three workshop days are however covered by the registration fee.

G. ENTRY VISA REQUIREMENTS

Generally, it is advisable to obtain entry visa before arrival but registered participants would need documentation from the AAU/University of Ilorin to enable them obtain entry visa from their home country or obtain visa on arrival where there are no consular services for Nigeria. Please contact AAU secretariat or contact at University of Ilorin, Nigeria where there are no Nigerian consular services in your country to arrange visa on arrival in Lagos or Abuja, Nigeria.

Participants **MUST HOLD**:

- letter of invitation from the host institution;
- return tickets to their country of residence; and
- sufficient funds for maintenance during their stay;

H. HEALTH REQUIREMENTS

A **YELLOW FEVER** Vaccination Certificate is required from participants coming from infected areas. The countries and areas included in the endemic zones are considered as infected areas. The list of countries is as hereunder:

Angola	Equatorial Guinea	Rwanda
Benin	Ethiopia	Sao Tomé & Principe
Burkina Faso	Gabon	Senegal
Burundi	Gambia	Sierra Leone
Cameroon	Ghana	Somalia
Central African Republic	Guinea-Bissau	Sudan
Chad	Kenya	Tanzania
Congo	Liberia	Togo
Cote d'Ivoire	Mali	Uganda
Democratic Republic of Congo	Niger	Zambia
	Nigeria	

It should be pointed out that the Vaccination Certificate for Yellow Fever is valid ten (10) days after the date of vaccination or in case of re-vaccination as from the date of re-vaccination. Furthermore, participants may be subject to further medical screening, such as Ebola and other communicable diseases on arrival in Lagos or Abuja, and participants may be under health surveillance during their stay in Ilorin.

I. ARRIVALS

Kindly note that flights to Nigeria come into the country through Muritala Muhammed International Airport, Lagos or Nnamdi Azikiwe International Airport, Abuja. Participants are expected to book a connecting flight to Ilorin from either of the two airports. Arrangements will be made to convey participants arriving via Lagos airport to the domestic wing. As participants will be met on arrival in Ilorin and conveyed to Kwara Hotel, kindly send your flight details to the Organising Committee well in advance for the necessary transport arrangements to be made on time. Please complete the online transport booking form.

J. ACCOMMODATION

Block reservations have been made at Kwara Hotel for the first 30 participants, and rooms would be released on a 'first come first serve' basis.

The room rates are as follows:

<u>Room Type</u>	<u>Negotiated Rates</u>
• Standard Deluxe:	USD 125 -145
• Junior Suite:	USD 160
• Executive Suite:	USD 225

Please note that:

- i. This hotel requires that you confirm your reservations by 30th of April, 2016 after this date accommodation cannot be guaranteed.
- ii. The room rates indicated above are inclusive of bed and breakfast only. It also includes free internet access.

Please complete the accommodation booking form.

K. IDENTIFICATION BADGES AND PERSONAL SECURITY

Participants will be given identification badges, which for identification and security reasons, the hotel may request that you wear these at all times during the meeting.

L. COMMUNICATION

Free wireless internet services will be provided during the meeting. At the Hotel, a Business Centre with a limited number of computers will be available for participants' use at a fee.

SIM cards and airtime for your cell phones are locally available.

For other official communication costs (international phone call, fax), please check telephone service charges with the hotel before use as participants shall pay these costs to the hotel directly before or upon check-out.

M. FIRST AID & EMERGENCY NUMBERS

Participants are advised to bring their regular prescribed medication for health care during the workshop.

The nearest hospital to the workshop venue is: University of Ilorin Clinic

In case of an emergency, call (+234) 8097770206
 Reception mobile number: (+234) 7038085823
 Email: abdulrasheedodunola@yahoo.com

You may also contact the Front Desk at Kwara Hotel for immediate attention.

N. WEATHER

The month of May is characterized by *essentially constant* daily high temperatures, with daily highs around 32°C throughout the month. Daily low temperatures are around 30°C.

Daylight hours are approximately from 06.00 to 18.00 during this period of the year.

O. TIME

GMT + 01 hours.

P. CURRENCY EXCHANGE

The currency of Nigeria is Naira. The commercial exchange rate is subject to change on a daily basis. There are banks and licenced currency exchange bureaux located at the airport and in the City. You may exchange from the hotel cashier as well. For more information on currency exchange rate, please visit: <http://www.xe.com/>.

It is advised to use banks rather than hotels to get the best available rate. Banking hours are from 8.00 am to 3.00 pm on weekdays. Most major credit cards are universally accepted.

Q. ELECTRICITY

The voltage used in Nigeria is 220 V. Type A electrical plugs (two flat parallel pins), Type C electrical plug (two-pin unearthed plug), and a combination of Type A and C electrical plugs are used in Nigeria. You are advised to bring a universal adapter/converter as necessary.



R. EXCURSIONS AVAILABLE

During registration in Ilorin, Nigeria, a list of excursion sites would be availed to participants

who would have to indicate which one(s) they would wish to visit so that the necessary arrangements can be finalised. These excursions come at a cost to be borne by participants.

Thank You