MEMORANDUM OF UNDERSTANDING (MOU)

INTRODUCTION:
This Memorandum of Understanding is made in pursuance of the provisions of the Constitution and Bye-Laws of the Association of African Universities with regard to the establishment of Regional Offices.

DATE:
2018

PARTIES:
1. The Association of African Universities (AAU) acting through its Secretary-General Professor Etienne Ehouan Ehile
2. The University of Khartoum (host) acting through its Vice-Chancellor Professor Ahmed Mohamed Suleiman

TERMS OF AGREEMENT:
The Parties hereby agree to establish an Eastern Africa Regional Office of the AAU to be situated in Khartoum in the Republic of Sudan under the following terms and conditions:

GOAL:
To increase the impact of AAU activities in East Africa
OBJECTIVES:

- To maximise the benefits of AAU to the membership
- To facilitate activities of the membership in the sub-region in relation to the Secretariat;
- To pursue membership drive in order to increase and improve relations with existing and potential members;
- To enhance the role of governments at the sub-regional level in supporting the activities of the Association;
- To strengthen relationships among members and other development partners at the sub-regional level;
- To promote knowledge sharing within the Eastern African sub-region and with the other 4 sub-regions;
- To improve information sharing among member institutions in the sub-region;
- To engage in fund-raising and resource mobilisation activities at the sub-regional level;
- To encourage active participation of the membership at the Community level;
- To actively promote collaboration among academia, civil society, private sector and governments at the sub-regional level;
- To promote collaboration among Centres of Excellence in Africa; and
- To work collectively with the other regional offices and the AAU Secretariat to support major educational strategies such as the Continental Education Strategy for Africa (CESA 16-25); Science Technology and Innovation.
Strategy for Africa (STISA); Technical, Vocational Education and Training Strategy for Africa (TVET)

- To develop a comprehensive database of Higher Education Institutions in the sub-region

RESPONSIBILITIES OF PARTIES:

1. **HOST**
   - Provide office space for the Regional Office
   - Subject as provided under 2 below provide high calibre staffing
   - Provide infrastructure
   - Assist with Arabic translation and activities involving the Arabic language
   - Operations of the office subject to the Constitution, By-laws and all applicable regulations of the AAU
   - See to the incorporation of the Regional Office
   - Seek diplomatic status for the office
   - Agree on major activities with the Secretary General before implementation
   - Agree on annual work plan with the Secretary General
   - Not to engage in activities which appears to compete with the activities of the AAU. This is without prejudice to the normal operations of the Host
   - To ensure staff of the Regional Office do not engage in activities which may be considered to be conflict of interest with the objects of the office
2. **AAU**

- To support the Host University financially, administratively and otherwise in establishing the East Africa Regional Office and matters connected therewith;
- To arrange with the Host University for the appointment of the following Officers for the Eastern Regional Office:
  1. Regional Coordinator
  2. ICT and Knowledge Management Officer (IKMO)
  3. Programmes and Special Initiatives Officer (PSIO)
  4. Finance and Administrative Officer (FAO)
  5. Development/ Fundraising and Membership Officer

**PROVIDED THAT**

(1) Notwithstanding the University of Khartoum being the Host University that does not confer on the Host any privileges or rights in priority to other Universities in the Eastern Region
(2) The Host will indemnify the AAU against any claims for damages incurred in the establishment of the Eastern Africa Regional Office.
SIGNED: (1) PRO. ETIENNE EHOUAN EHILE FOR AND ON BEHALF OF THE AAU

SIGNED: (2) PRO. AHMED MOHAMED SULEIMAN FOR AND ON BEHALF OF UNIVERSITY OF KHARTOUM

SIGNATURE OF WITNESS
FULL NAME: 
ADDRESS: 
OCCUPATION: 

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OCCUPATION: 